

Date: Monday 21<sup>st</sup> September 2020  
Time: 5.45pm Meeting  
Venue: Microsoft Teams

Clerk: N Burgess  
Present: C Nevin (Chair), L Booth, A Ali, M Vevers and J Crawford  
In attendance: M Dyer

Action	Initials
The clerk will speak to J Jenkins in HR to ensure all Governors are sent the login details for Educare	NB
Governors are to complete the GDPR training by 9 <sup>th</sup> October 2020	All
The meeting on 26 <sup>th</sup> November to start half an hour early to allow time for Governors to have a tour of the new building.	NB/MV
Governors are asked to inform the clerk if there are any changes to their register of business interests record.	All
The latest Trust Board update is to be circulated to Governors following the meeting	NB

Agenda – Part 1			
Category	Item	Notes	Action
1	Apologies	There were no apologies for absence for this meeting.	
	AOB items	There were no other items of business to raise.	
	Register of interests	Governors were asked to inform the clerk if there were any changes to their records held.	All
	Code of Conduct	There are no changes to note, the code of conduct is for Governors to adhere to and will be given to any new Governors.	
	Part 1 Minutes	The minutes of the meeting held 21 <sup>st</sup> June 2020 were <u>approved</u> as a correct record of the meeting.  All following action points have been completed.	
	Membership: Recruitment Update/Succession Planning	Recruitment is ongoing across the Trust. The Trust is able to recruit from various sources, including an expression of interest form on the websites and a running advert on Inspiring Governance.	
	Scheme of Delegation	There are no changes to note.	

		Trust Board Update	The latest Trust Board update will be circulated to Governors following the meeting.	NB
2	School Performance & Accountability	Agree Strategic Priorities and Critical Success Factors (School level)	<p>The School Development Plan 2020-2021 was circulated prior to the meeting. MV talked Governors through the Headlines and the Covid 19 implications.</p> <p><u>Academic Aspirations</u> The school is still pushing for 72% Level 5 and above in English and Maths, if achieved this would make the school performance one of the best in the country.</p> <p>MV discussed the Spanish GCSE due to be taken this academic year by the current Year 9. It is not yet known what will happen with regards examinations next year and it is hoped that clarification will be received in the coming weeks.</p> <p><b>Q – What will happen if year groups have to isolate twice, this will be one month of lost learning?</b> A – As detailed in the School Development Plan a clear recovery curriculum is in place to ensure that all students access the full curriculum through a coherent and staged approach. All departments have completed a curriculum review and this has been fed back into the recovery curriculum.</p> <p><u>Culture, Creativity and Rhetoric</u> The Electives offer is currently massively restricted due to Covid 19. The school is able to offer as much as possible, within the guidelines, and this offer is being reviewed ongoing as new guidance is issued.</p> <p><u>Leadership and Service</u> The school was hoping to offer Duke of Edinburgh award for students to undertake but whether this will be able to go ahead is uncertain at present, pending receipt of further guidance.</p> <p><u>Competition and Physical Endeavour</u> Again the offer is restricted and the school has amended the activities available to students.</p> <p><b>Q – What about the House system, how has this been impacted?</b> A- We can still do certain things in bubble groups, we have extensive competition programmes and plenty of house sports taking place. We are also looking at Darts and Table Tennis as social distance sports options.</p>	

		<p>The Head of School report was circulated prior to the meeting and Governors were offered the opportunity to ask any questions.</p> <p><b>Q How is the new building?</b></p> <p>A – The new building is amazing and students cannot believe how big it is. It was acknowledged how difficult it would have been in the temporary accommodation to have adhered to social distancing and to maintain year group bubbles.</p> <p>MV stated that the new building has allowed for the one-way system and social distancing to work well. It was noted that there was a high level of stress initially with the new routines but once the students were all back in school it all felt like back to normal. LB stated that the students are doing really well, they are all sticking to the cleaning routine as well as washing hands on a regular basis, social distancing and wearing masks when required.</p> <p>The difficulties will arise when staff have to self-isolate or are awaiting the results of a test, currently test turnaround time is an issue. HoS stated that the school has had two confirmed cases of Covid-19 however both individuals had isolated for 10 days prior to their positive results and the DoFE advised that there is nothing the school should do at this stage. The difficulty is defining coughs and those then staying at home to isolate, although this is the correct procedure it does lead to issues in school. There is Covid-19 cases in the community but at present we do not have any confirmed cases in the School.</p> <p>Staff Governor LB stated that Teachers are 5<sup>th</sup> on the priority list for testing which doesn't help the situation.</p> <p>The Year 7 Reading and Comprehension assessments are currently taking place so we can see where the students are up to, there are no concerns regarding this, students are thriving on routine also Y8 and Y9 are to take part in the accelerate programme. Intervention evenings will be delivered on Teams and the outcome of these evenings will be reported back at a future meeting.</p> <p>There has been a lot of positive feedback from parents regarding the new building. They would love to come and look around but accept that this is not possible at the current time. The one-way system is working well for parents dropping off and collecting students.</p> <p><b>Q – AA was asked if as a parent he had heard the views</b></p>	
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3	Governor Monitoring	Finance update	<p>The management accounts were circulated prior to the meeting. The finances are as expected and are in a healthy position with a healthy rollover from the previous year which will be spent on increasing the facilities.</p> <p>The outside food shack has now been installed and will become operational on the 22<sup>nd</sup> September. School are also looking to install an external sail canopy for students to use.</p>	
		Policy Reviews	There were no policies to approve at this meeting of the Academy Committee.	
		Governor Self Review of Impact Annual Report to Trust Board	The Governor Self Review of Impact is a committee report which is completed throughout the year and is reported back to Trustees. This will be revisited in the Autumn term 2 meeting. CN and NB will look at starting to populate the report.	
4	Governor Development	Governor training	Governors were asked to complete the GDPR training by 9 <sup>th</sup> October 2020. Educare logins should have been sent to all Governors and NB will double check this with HR.	All NB
5	Community Engagement	Stakeholder Engagement	It was acknowledged that it was difficult that only essential external visitors were currently able to visit school. It is hoped that on the day of the November meeting Governors will be able to attend school half an hour earlier and have a tour of the new building.	NB/MV
	AOB		There were no other items of business to discuss.	

	<b>Meeting Dates:</b>	Academic year 2020-2021	Thursday 26 <sup>th</sup> November 2020 at 5.45pm Thursday 4 <sup>th</sup> March 2021 at 5.45pm Monday 21 <sup>st</sup> June 2021 at 5.45pm	
<b>Agenda – Part 2</b>  The press and members of the public to be excluded from the meeting at this point under 2003 (school governance procedures) (education) regulations because of the confidential nature of the business to be transacted.				
Category		Item	Notes	Action
1	Governance	Part 2 minutes		
	Staff	Staff vacancies/appointments	There is currently a maternity leave in MFL and therefore there is currently an Ad running for Teacher of Spanish.  There is also a vacancy for an Assistant Headteacher to expand the current team.	
2	AOB		There were no other items of business to discuss.	

Impact of Meeting / Key Outcomes	
<ul style="list-style-type: none"> <li>Governors received and reviewed the School Development plan and details of the recovery curriculum in place following the return of students to school.</li> <li>Governors received an update on the new school building and the measures in place around Covid-19.</li> <li>Governors were asked to complete GDPR training.</li> </ul>	